



# Heavy Equipment Operator Training Application

Student Information

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Reg. Number: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_

Prov \_\_\_\_\_ PC \_\_\_\_\_ Cell Number ( ) \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Indicate your answers to the questions by placing an X in the box beside one of the choices.

1. Are you comfortable using a computer to find information (ie. PDF documents) in an electronic manual?  Yes  No

2. Do you have experience in any skilled trade?

Yes  No

If yes, list your experience: \_\_\_\_\_

3. Which classification of driver's license do you currently hold?

Class 1  Class 3  Class 5 GDL  Class 5

4. Do you have current certification for any of the following?

H2S Alive  Fall Protection  Standard First Aid Level C

5. Do you hold a current equipment operating certificate (i.e. telehandler, skid steer or wheel loader)?

Yes  No

If yes, can you provide a copy? \_\_\_\_\_

**PLEASE NOTE:** If you answered **No** to questions **5**, but have equipment training, you must provide a letter from an employer stating that you are an experienced, safe operator and on which equipment. You must have worked for this employer within the past 24 months. The letter must be submitted with this application to be considered for heavy equipment operator training.

6. How many years of experience do you have operating heavy equipment?

**No Experience**

**1 year or less**

**2 - 3 years**

**4 years or more**

If you have experience, please list the equipment you have operated:

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7. Please indicate your order of equipment preference for training with "1" being the most preferred.

\_\_\_\_\_ **Dozer**

\_\_\_\_\_ **Excavator**

\_\_\_\_\_ **Grader**

8. Please pick a first and second choice course start date.

Refer to our online course calendar at [www.oe955.com/education/browse-courses/](http://www.oe955.com/education/browse-courses/)

1st Choice Start Date:	2nd Choice Start Date:
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9. Please sign your name here to indicate you have read and understand the Heavy Equipment Training Policy: \_\_\_\_\_

10. Check each box to confirm the following items are complete:

Deposit

Copies of Certificates

Commitment to Three Weeks

Read and Understand HEO Training Policy

Signature on Line 9



## Admission Criteria

- Must be a member of Local 955 in good standing.
- Must have a minimum of 350 working hours through a contributing employer within the past 12 months.
- Must have a good understanding of the English language.
- Must meet the following medical requirements:  
If corrective lenses are required, you shall always wear them while operating a machine.  
You must have the ability to hear warning signals. If a hearing aid is required, it shall be worn at all times.
- Must have proper safety equipment: CSA approved work boots, safety glasses and hard hat.

## Prerequisites

- Current compact equipment certificate (Skid Steer, CTL, Telehandler, Wheel Loader)  
or
- A letter from an Employer confirming experience within the past 24 months.
- Successfully completed pre-study assignment.

## Attendance

Students are required to be on time. Participants who arrive more than 15 minutes late will be refused entry to the course. Tardiness or absenteeism is not tolerated.

## Rules of Conduct

- You must not be under the influence of non-prescription drugs or alcohol.
- You must follow the instructions and policies of the course instructor.
- You must not purposely damage IUOE property.
- You will treat the instructor and fellow students in a respectful manner.
- You must not use profanities, racial or sexual remarks while in attendance.

## Dismissal Policy

We reserve the right to dismiss any participant who engages in:

- Physical abuse of the equipment or property
- Theft of any nature or degree
- Verbal or physical abuse of the instructor or other students, including disputes
- Behavior displaying insubordination, refusal to cooperate with instructors and schedules
- Recklessly operating equipment
- Academic dishonesty
- Use of alcohol or non-prescription drugs (If the student is under the influence of prescription drugs the student must make the instructor aware of the type of drug and the effect it may have on alert-ness or his/her ability to safely operate equipment).

## Cancellation

A minimum of 2 weeks' notice for cancellations or re-scheduling is required. All late cancellations and no shows will result in forfeiting your deposit. You will not be eligible to book or request reimbursement for equipment training for 6 months following the initial course date.

## Deposit

A deposit of \$500 is required to register for the Heavy Equipment Classes. Payment can be made by cash, or EFT. The deposit will be returned once successful completion has been achieved.



# Heavy Equipment Operator Training Deposit

The International Union of Operating Engineers Training Trust Fund has received from (your name here) \_\_\_\_\_, the sum of five hundred dollars (\$500.00) as a **deposit** toward the reservation of a seat for DOZER / EXCAVATOR / GRADER, training on the Heavy Equipment Course scheduled to begin on (course start date) \_\_\_\_\_.

(Your name here) \_\_\_\_\_ understands, acknowledges and agrees that if a cancellation or change request is not received **in writing at least 14 days prior** to the start of the course date indicated above, **the deposit shall not be refunded.**

**If you successfully complete the course as scheduled the deposit will be refunded.**

**Form of Payment**       EFT       Cash

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_

\_\_\_\_\_

Printed Name

Signature