CHEATING POLICY

Academic integrity is a fundamental requirement of all examinations and assessments. Cheating, or any attempt to cheat, is considered a serious violation of examination rules and will not be tolerated.

Cheating includes, but is not limited to, the examples listed below. Any conduct that compromises or attempts to compromise the integrity, security, or fairness of an examination may be considered cheating.

- Obtaining information from another student or any unauthorized source during an examination;
- Providing information to another student during an examination;
- Bringing or using any unauthorized electronic device or material in an examination setting;
- Acquiring, possessing, distributing, or sharing examination materials or information without authorization;
- Impersonating another individual or allowing another individual to impersonate the student;
- Recording, copying, photographing, or reproducing examination content in any format without authorization.

Penalties

Any instance of suspected or confirmed cheating will be documented in the student's training record. Depending on the nature and severity of the violation, one or more of the following penalties may be imposed:

- Written warning;
- Assignment of a failing grade;
- A waiting period before the student is permitted to challenge or rewrite the examination;
- Forfeiture of any examination or related fees paid;
- Notification of the violation and penalty to the student's employer or sponsor;
- Suspension of a certificate previously granted;
- Revocation or cancellation of a certification previously granted.
- Suspension from attending future training.

Where a criminal offence is suspected, Operating Engineers Local 955 Apprenticeship and Education may seek legal advice and, where appropriate, refer the matter to the relevant law enforcement authorities.